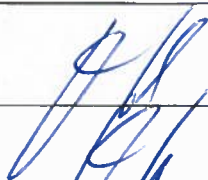
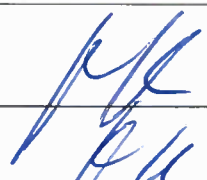
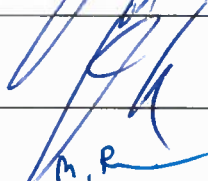
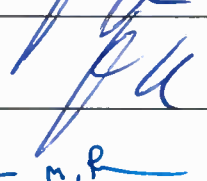
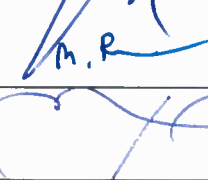
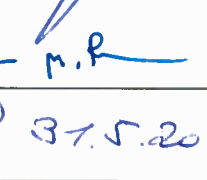



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International Scientific Advisory Committee Charter (ISAC Charter)

Keywords

ELI Beamlines Mission, Scientific Advisory Committee

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Table of Content

1. Preamble.....	3
2. Functions of ISAC.....	3
3. Membership.....	4
4. ISAC Chair	4
5. Meetings	4
6. Reporting	5
7. Conflict of interest.....	5
8. Support for the work of the Committee	5
9. Sharing of information and resources.....	5

1. Preamble

The Extreme Light Infrastructure Project (hereinafter referred as the ELI) is one of the major ESFRI Roadmap Projects, and the first International Research Infrastructure of Pan-European interest fully funded in its construction phase by the "newer" Member States, with their national and European Structural and Investment Funds (ESIF).

The specific mission of ELI Beamlines as endorsed in the ELI White Book, is to develop a "High-Energy Beam Facility, responsible for development and use of ultra-short pulses of high-energy particles and radiation stemming from relativistic and ultra-relativistic interactions", as well as to address one of the "Grand Challenges" listed in it, specifically in the generation of "Ultra-short pulses of energetic particles (>10 GeV) and radiation (up to few MeV) beams produced from compact laser plasma accelerators". In particular, it is expected to support with the other Pillars the access to the "Ultra-high field Science, i.e. access to the ultra-relativistic regime". Furthermore there is a very strong emphasis on possible applications in different fields of societal relevance like for instance medicine or biology.

The purpose and scope of the International Scientific Advisory Committee (hereinafter referred to as the ISAC) of ELI Beamlines, is to provide the Director of ELI Beamlines Pillar (hereinafter referred to as the Director) with recommendations on scientific, technical and policy issues that bear on the quality and the full and effective utilization of ELI Beamlines as a state-of-the-art research infrastructure, and on the developments required to maintain its highest possible level and scientific productivity to ensure its relevance to the requirements of the international scientific community.

2. Functions of ISAC

The scope of the ISAC is to provide guidance and advice to the ELI Beamlines project in the following areas:

- General advice on future plans and long term strategy
- Strategy of implementation of systems to achieve technical competency of key activities to meet the objectives of individual research programs
- Strategy to gain users and for the development of user programs – User policy
- Recommendations on
 - Identification of new directions in science and technology development
 - Effective utilization of the facility and its operation
 - Future developments required to maintain facility excellence

- Advice on internal development and collaboration efforts and procurements
- Advice on specific issues of current project(s)

3. Membership

The members are appointed by the Director.

Members shall be outstanding researchers/leaders recognized for their scientific and technical expertise in the scientific and technical fields relevant to ELI Beamlines.

The Director shall make every effort to favor gender parity among the members of the ISAC.

Members of the ISAC shall serve in an individual capacity and shall not be associated with ELI Beamlines through a contractual arrangement.

Members of the ISAC shall be appointed for a term of three (3) years. Reappointment for a second term of three (3) years is possible, but shall not be automatic.

Considering both the need for continuity and the need for rotation of membership, terms will be staggered with typically one third of the seats, including renewals, being filled each year as appropriate.

4. ISAC Chair

The ISAC shall amongst its members propose a Chair to be appointed by the Director, normally from among the serving members of the Committee, unless exceptional circumstances arise.

The Chair of the ISAC shall normally be appointed for a term of three (3) years. Reappointment as Chair for a second term of three (3) years is possible, but not automatic.

The Chair of the ISAC shall determine the agenda for each meeting of the ISAC following consultation with the Director or his or her designated representative, and shall send out invitations to the meetings jointly with the Director. He or she shall conduct the meetings of the ISAC and report the findings of the ISAC to the Director. Upon consultation with the Director, the Chair shall appoint an *ad interim* Chair from among the members of the ISAC to replace him or her in a ISAC meeting when due to unavoidable circumstances he or she is unable to be present at the meeting in person.

5. Meetings

The ISAC shall meet in person at a minimum frequency of once per annum.

The real or virtual presence of half the number of the serving members is necessary to validly hold a ISAC meeting.

Meetings may be conducted by video teleconference or teleconference where this is practical.

The ISAC shall to the greatest extent possible adopt decisions by consensus. In the absence of consensus, the ISAC Chair shall report to the GA on the different views.

6. Reporting

The Chair of the ISAC shall communicate recommendations on matters discussed by the ISAC to the Director, and shall draw the Director's attention to any specific issues the ISAC believes to merit the Director's attention.

7. Conflict of interest

Upon judgment of the Chair of the ISAC, a ISAC member may not take part in activities of the ISAC when:

- His/her name appears in a proposal under consideration;
- His/her participation would create, or appear to create, a conflict of interest due to personal financial benefits or financial benefits to his/her institution.

8. Support for the work of the Committee

The Director shall provide the ISAC with the necessary documents, proposals, progress reports and information needed for the performance of its work at least two weeks in advance of the annual ISAC meetings.

The Director shall ensure that the ISAC has the necessary back-up administrative and logistic support necessary for the implementation of its tasks and organizational and financial support for its meetings.

The costs for the functioning of the ISAC shall be borne by the ELI Beamlines.

9. Sharing of information and resources

Where the ISAC is provided with sensitive material, e.g., supplier's information subject to non-disclosure agreements, or any material that would be of national security interest, appropriate mechanism shall be used to safeguard this information. This will include ISAC members agreeing to non-disclosure agreements with equivalent terms, securing of documents in storage and in transit, avoiding emailing sensitive data.