

Webex Events basic introduction for Attendees

- 1) Please choose and click on your desired presentation link on the Indico web page.
- 2) Enter your credentials (the password is pre-filled, do not change it) :

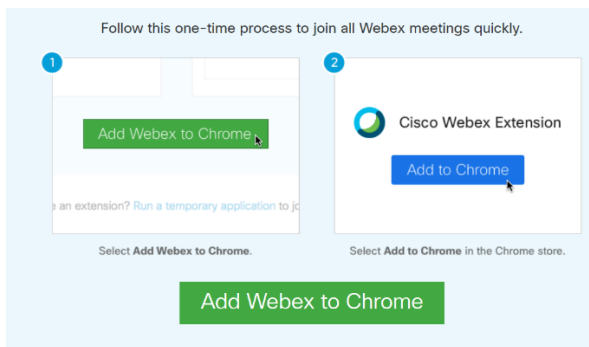
Join Event Now

To join this event, provide the following information.

First name:	<input type="text" value="FirstName"/>
Last name:	<input type="text" value="LastName"/>
Email address:	<input type="text" value="YourEmail@Address.com"/>
Event password:	<input type="password" value="*****"/>

- 3) You will automatically be re-directed to the Eli-Beams Webex site (if you never used WebEx Event before, you will be asked to add the web-browser extension. We strongly recommend you enable this extension in your browser for a better experience. You also have the option to download and install a temporary application for the meeting client)

Step 1 of 2: Add Webex to Chrome



Don't want to use an extension? [Run a temporary application](#) to join this meeting.

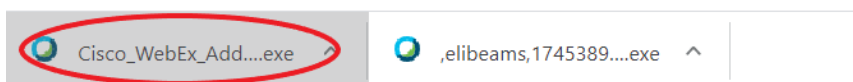


If the add-on application (2.2MB) does not start automatically, please run the downloaded „Cisco_WebEx_Add-on-exe“.

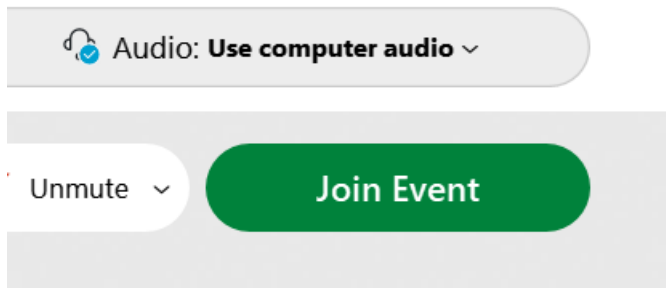
Starting Webex...



Still having trouble? [Run a temporary application](#) to join this meeting immediately



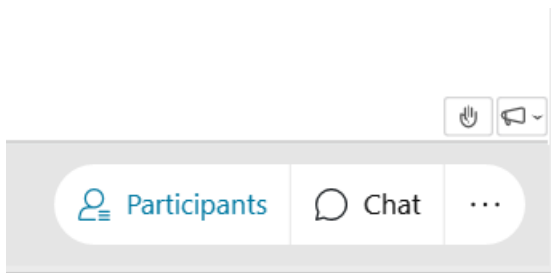
- 4) A new window for joining the webinar will appear, so after checking your audio device, please join the webinar event using the green „Join Event“ button:



- 5) Since you have an „Attendee“ status, you cannot share anything with others, and you’re muted.

The only way you can start speaking is via the panelists by using the „raise hand“ option, just as you would in a school class:

On the Participants panel, bottom right corner, use the hand symbol – „Raise your hand / lower your hand“ by clicking on it:



- 6) To ask a question, use the Q&A panel by selecting „All Panelists“, if the Host or Presenter will be presenting and won't have free time to respond to User's questions:

